

Regular Board Meeting – May 25, 2016

RESOLUTION SUMMARY

<b>Resolution</b>	<b>Description</b>	<b>Byers</b>	<b>Doneghy</b>	<b>Savage</b>	
<b>Resolution No. 34-16</b>	National Parks & Recreation Association Great Urban Parks Campaign: Green Infrastructure in Underserved Communities	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 35-16</b>	Nature Works Grant - Lucas County	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 36-16</b>	Nature Works Grant - Fulton County	Motioned	2 <sup>nd</sup>		Approved
<b>Resolution No. 37-16</b>	Request Approval for Contract Agreement for Electrical Supply Service	2 <sup>nd</sup>	Motioned		Approved
<b>Resolution No. 38-16</b>	Schedule of Payables	Motioned	2 <sup>nd</sup>		Approved

*The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.*



**Board Minutes**

**METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA**

**WEDNESDAY, MAY 25, 2016, 8:00 A.M.**

**SECOR ROOM – SECOR METROPARK**

Commissioners Present:

Scott Savage, President  
Fritz Byers, Vice President  
Lera Doneghy, Vice President

Stephen W. Madewell, Executive Director  
David Smigelski, Legal Counsel

Staff present: Dave Zenk, Matt Cleland, Jill Molnar, Joe Fausnaugh, Scott Carpenter, Cathy Marinelli and Sherri Mossing.

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:05 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Savage stated there is one change to the consent agenda, the discussion of the Vision Statement has been postponed due to the interest of time. With this change, Mr. Fritz Byers made a motion for approval of items which include the consent agenda and the disposition of the minutes for the regular board meeting held on April 27, 2016 and the Special Board Meeting held May 20, 2016. This motion was seconded by Mrs. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR YOUR REVIEW

A. Vision Statement Discussion – postponed.

B. Project Update – Dave Zenk, Deputy Director of Operations

Mr. Dave Zenk presented a video about all of the most recent projects completed as well as those currently in process. Mr. Fritz Byers inquired about the emerging Blueway that was a part of the video. Mr. Zenk responded that Metroparks has been working with various stakeholders along the river to begin putting this into place.

Mr. Scott Savage mentioned he had heard Metroparks was in a video that was prepared by Judd Silverman. He is hoping that this will begin to occur more often throughout the community.

C. Matt Cleland, Director of Finance/Treasurer

Mr. Matt Cleland introduced Ms. Sherri Mossing, recently appointed comptroller, to the board of park commissioners.

Mr. Cleland stated the treasurer's report is short and simple this month as only standard monthly reports are necessary and the activity is normal. Regarding the general fund quarterly budget to actual report, the only items of note is the second quarter payment to Toledo Botanical Gardens was made in the first quarter and the local government fund revenue. Local Government fund revenue as was discussed last month continued to be down \$10,000 per month; however, the May revenue has been received at the level projected. The finance team will continue to monitor this revenue source. The most recent Lucas County Auditor's Office estimate still has our revenue projected at the same level as last year.

The multi-fund budget versus actual report reflects the budget amendments approved by the board last month which results in a more accurate report that includes actual beginning fund balances rather than the projected balances initially included in the report.

The fund advances report is the same as last month and will remain the same until December when the advances are anticipated to return.

The outstanding debt report also remains the same with one remaining payment for the mower to be made next April or May.

Maturing investments on the investment ledger are continuing to be held in cash in anticipation of the Howard Marsh project requirement for surety. Funds held for the project will be placed with the Treasurer of State in the STAR Ohio account.

There is only one single item on the then and now report this month. Although it is appropriate that emergent items appear on this report, the goal is to minimize the number of items requiring certification by the board.

Mr. Byers inquired if Mr. Cleland was pretty comfortable that fund advances would be returned in December as anticipated, to which Mr. Cleland replied yes. He also inquired if Metroparks will be short this year regarding the local tax revenue given the shortfall from budget to actual in the first quarter? Mr. Cleland responded that his expectation is that we will receive an increased level of local tax revenue in the second half of the year and stated we will continue to have conversations with the County Auditor and County Treasurer about valuations and collections. He will keep the board apprised regarding this topic throughout the summer.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

1. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 34-16 – National Parks & Recreation Association Great Urban Parks Campaign: Green Infrastructure in Underserved Communities

Mr. Zenk reported that this will be geared towards Manhattan Marsh and a decision will be made fairly quickly.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

2. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 35-16 – Nature Works Grant - Lucas County

Mr. Zenk reported that this is a funding source Metroparks has used numerous times in the past. This funding will be used at the Cannaley property for trail head amenities such as repurposing some of the older structures currently on the property. Often there is no competition for these types of grants.

Mr. Byers inquired as to how far we are in the development of this trail? Mr. Joe Fausnaugh responded that the project is fairly far along. There have been a few stakeholder meetings along with staff walking the projected single-track trail site. The stakeholders have been best utilized employing their background and experience with this type of trail in order to make this a wonderful unique experience. Mr. Zenk responded that they have heard that the nearest trail to this extent is over an hour and a half away. Mr. Zenk also reported that the creation of this trail will involve a lot of sweat equity with utilization of many volunteers, which will result in a very low cost trail. The volunteers will provide a level of ownership as users and will aid in the maintenance of the trail.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

3. Mr. Byers offered and moved for adoption of the following resolution with the correction of the title, with a second by Mrs. Doneghy:

Resolution No. 36-16 – Nature Works Grant - Fulton County

Mr. Zenk reported that the funding from this grant will help support labor costs.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

4. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 37-16 – Request Approval for Contract Agreement for Electrical Supply Service

Mr. Fausnaugh reported that the potential cost-savings will be nearly \$900 a month.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 38-16 – Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

## 5. PUBLIC ISSUES

Mr. Steve Madewell reported that Mr. Zenk and staff have been engaging in conversations with a company that provides kayak and e-bike rentals. River Lures will be at Providence for the next few weekends as a trial run. Based on the response, this has the potential of offering in other Metroparks.

Mr. Byers commented about participating in the ribbon cutting ceremony this past Saturday at Side Cut Metropark for the new trail. He responded that it makes a tremendous statement for intergovernmental agencies to come together and work together in this matter. He thanked all of those involved who made this happen.

6. EXECUTIVE SESSION

At 8:50 a.m. President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was a legal matter to be discussed with legal counsel and a pending land acquisition pursuant to ORC 121.22, (G) (1) (2) (3). Mr. Savage asked if there was any discussion and reported, under Ohio Revised Code Section 121.22, a roll call vote on this motion is necessary. Mr. Scott Carpenter advised the commissioners that as their names were called they should answer yes to enter meeting or those opposed answer no.

ROLL CALL

Mrs. Doneghy – Yes

Mr. Savage – Yes

Mr. Byers - Yes

Mr. Carpenter reported upon roll call vote the motion passed and the Board recessed into executive session.

Mrs. Doneghy made a motion to adjourn executive session at 9:52 a.m., which was seconded by Mr. Byers, approved by Mr. Savage.

Mrs. Doneghy made a motion to adjourn the board meeting at 9:53 a.m., which was seconded by Mr. Byers, approved by Mr. Savage.

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Scott Savage, President

Attest: \_\_\_\_\_  
Stephen W. Madewell, Executive Director

SWM/kjm  
5/25/16